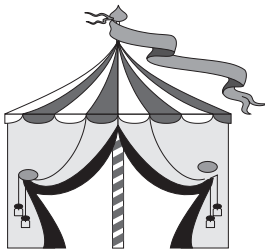


New Updated Info!
2019 Show Application

Kingman Cancer Care Unit Arts & Crafts Fair
P.O. Box 3014
Kingman, AZ 86402

KINGMAN CANCER CARE UNIT

November 9 & 10, 2019
ARTS AND CRAFTS FAIR
MOHAVE COUNTY FAIRGROUNDS
KINGMAN, ARIZONA
ADMISSION FREE TO PUBLIC
PARKING \$3.00



**Kingman Cancer Care Unit
Arts and Crafts Fair**
P.O. Box 3014
Kingman, AZ 86402
Email: kingmancancerfair@yahoo.com
Vendor Chairman - Noreen Welton- 928-692-1044

RV spaces available at \$30.00 per night; pay Fairgrounds personnel on checking in, they provide power & water.
No Reservations!
Call 928-753-2636 for more information

Application Deadline
For Vendors
Postmarked no later than
September 16, 2019
Applications after October 30th will
incur a \$15 late fee.

Cancellation Policy:
100% space fee refund, if cancellation request is received 30 days or more prior to show dates.
No refunds after Oct. 31, 2019.

KINGMAN CANCER CARE UNIT

BUSINESS NAME (please print)	HOME PHONE ()	CELL ()
VENDOR NAME (please print)	WORK PHONE ()	
ADDRESS	E-MAIL/FAX	
CITY	STATE	ZIP CODE

I WOULD LIKE MY SAME SPACE YES NO Space # _____ THIS WILL BE MY _____ YEAR OF PARTICIPATION

- ◆ Exhibitors are responsible for all sales revenue.
- ◆ There is no sales commission.
- ◆ **SALES TAX.** Exhibitors are responsible for Arizona State Tax (not the city). Exhibitors must have an Arizona Resale number. Arizona Department of Revenue • 1600 W. Monroe, Phoenix, AZ 85007-2650 • (602-255-2060) (800-843-7196) azdor.gov

◆ **VENDOR PERMIT/BUSINESS LICENSE.**

- I HAVE a City of Kingman Business License. **(A copy of a current City of Kingman Business License must be provided. Send no additional money.)**
- I DO NOT HAVE a City of Kingman Business License. I am **INCLUDING \$11.00** with my BOOTH fee and my permit form.

Inside	10x8 (approx. size),.....	\$100.00_____
	15x8 (approx. size), includes electric..... (only 8 available)	\$150.00_____
Outside	10x10.....	\$75.00_____
ELECTRIC	20x10.....	\$125.00_____
<input type="checkbox"/> YES <input type="checkbox"/> NO	Event Permit (waived with a current City of Kingman Business License).....	\$11.00 _____
Total		_____

NO SMOKING IN OUTSIDE BOOTHS

Set up on Friday Only - Saturday AM by special Arrangement only

Food Vendors: Bring Your Own Generators. Food Location: Front of Building
Food Vendors must have permit from County Health Department (928) 753-0743. (I need a copy of your food permit by October 15, 2019)

24x12.....\$200.00_____

Make checks payable to the Kingman Cancer Care Unit Arts and Crafts Fair, and enclose with application. A self addressed stamped business envelope (#10) is required for a receipt and show confirmation.

Mail to : Kingman Cancer Care Unit Arts & Crafts Fair (KCCU Arts / Crafts)
 P.O. Box 3014 () Will donate a \$25 raffle prize
 Kingman, AZ 86402

Describe your art and/or crafts you will be selling during the fair:

SHOW WAIVER - Must be Signed

I have read the show application and understand all the rules and regulations. I agree to observe all show rules and regulations and take full responsibility for all damage and loss to my exhibit, personal property and myself. I hereby release all show organizers from any liability whatsoever during the *Kingman Cancer Care Arts & Crafts Fair*. **I certify all arts and crafts items in my booth are original items.** All work in the show may be photographed for publicity purposes.

Signature _____ Date _____

Any exhibitor not in compliance with show rules will be asked to leave and forfeit all entry fees.

Checks returned due to Insufficient Funds will be charged a \$25.00 handling fee.

Must Sign and Return with Application

CITY OF KINGMAN 310 N. 4th Street, Kingman, AZ (928) 753-8113 SPECIAL EVENT VENDOR PERMIT		EVENT: Kingman Cancer Fair Date(s) of Event: November 9 and 10, 2019 Fee: \$11 (waived with a current City of Kingman Business License)																				
Business Information Business Name: Mailing Address:	Business location (if different than mailing address): ARIZONA SALES TAX# (Required for Collection of Kingman Sales Tax) <table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> </tr> </table> CITY OF KINGMAN BUSINESS LICENSE #: <table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> </tr> </table>																					
Describe your business, sales method and the kinds of products or services to be offered at this event:																						
Personal Identification of Applicant: *Not required if business has a current City of Kingman Business License.																						
Applicants Full Name; *Home Street Address:	Relationship to business: Contact Phone #: Drivers License #: State: Expiration Date:																					
I HEREBY CERTIFY THAT THE STATEMENTS MADE ON THIS APPLICATION ARE COMPLETE AND ACCURATE: X	APPROVED:																					
Signature	Date	Event Coordinator																				
Date	Date																					

◆ **PLEASE RETAIN** this information portion for your reference.

SHOW DATES & LOCATION:

9am - 5pm Saturday Nov. 9, 2019

9am - 3pm Sunday Nov. 10, 2019

MOHAVE COUNTY FAIRGROUNDS

2600 Fairgrounds Blvd.
Kingman, AZ 86401

- ◆ Each space is approx. 10'x8' inside, 10'x10' outside.
- ◆ Exhibitors are responsible for handling, erecting and removing display materials, tables, chairs, etc.
No tables or chairs provided.
Call Southwest Hospitality for rentals 928-681-7368
- ◆ **NO PETS ALLOWED** inside (except assist animals)
- ◆ No canopy structures are allowed inside.
- ◆ No stakes or sharp instruments may be driven into the ground.
- ◆ Nothing shall be placed on the ground in such manner as to cause damage to the grass.
- ◆ **NO attachments allowed on curtain dividers.**

VENDOR SET-UP / TAKE-DOWN

Set up on Friday Only - Saturday AM by special Arrangement Only

Check-in (at Main Fairgrounds Room)

Food Vendors Set-up Friday, Nov. 8, 2019 - 11 am

Vendors Set-up Friday, Nov. 8, 2019 - 12 pm to 7 pm

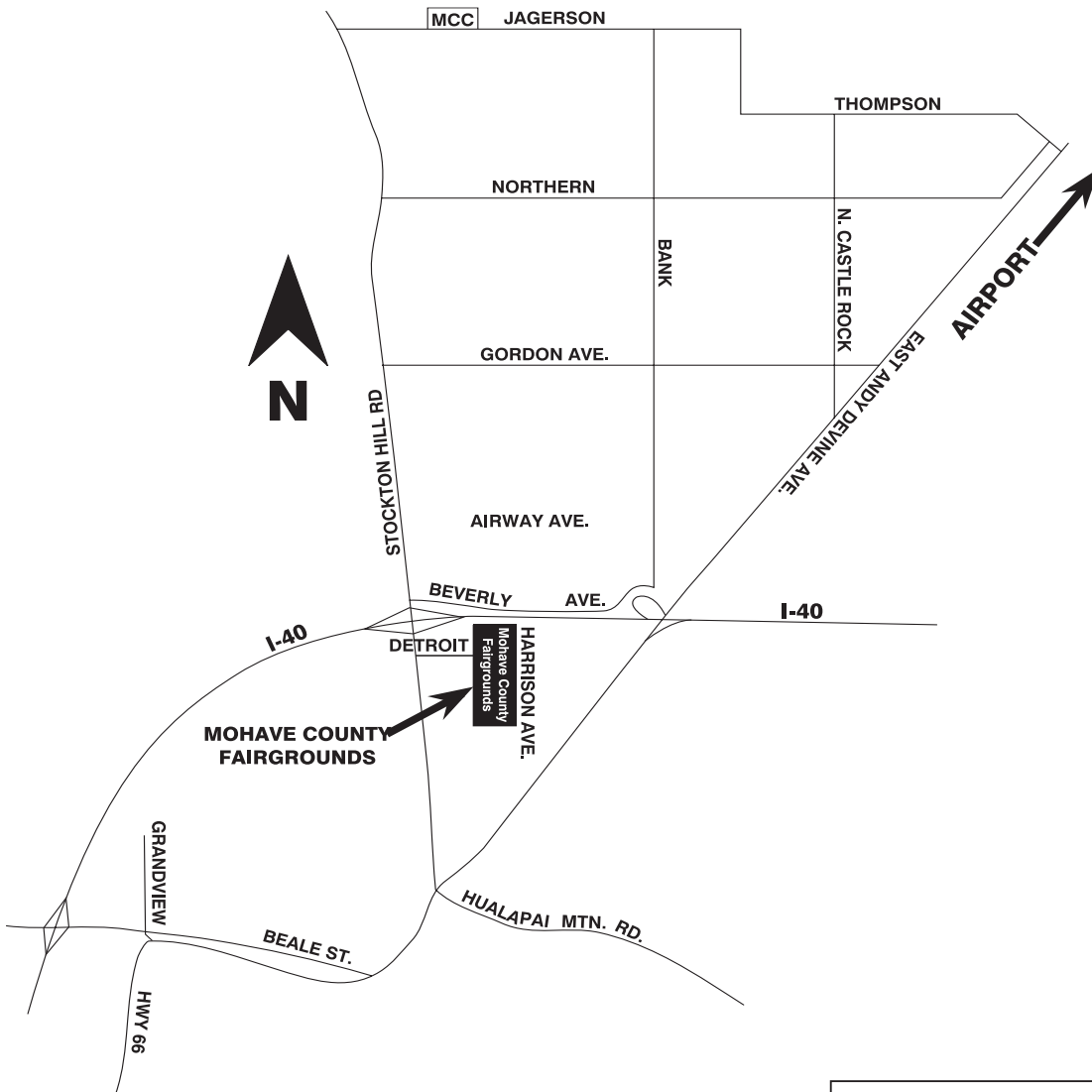
Back Gate will be open to vendors @ 7:30 am Sat. & Sun.

Take-down Sunday, Nov. 10, 2019 - 3 pm to 6 pm

PLEASE NOT BEFORE

- ◆ If damage is determined by the County, the exhibitor will be responsible for the repair costs.
- ◆ Security is provided both Friday and Saturday nights.
Exhibitors leave their work and personal property at their own risk.
- ◆ Registered exhibitors must be available in the booth during show hours. Vendors must wear nametags during the show
- ◆ Booth must remain open during show hours.
- ◆ All merchandise and seating must be INSIDE your booth for both inside and outside spaces.
- ◆ **No Raffles allowed at individual vendor booths.**
Display areas must be left clean.

Any exhibitor not in compliance with show rules will be asked to leave and forfeit all entry fees.



SPACE LOCATION: Each year the better show spaces are reserved by the end of the November show, so get your application in as quickly as possible. Space placement will be made by the Show Committee. Consideration is given to any reasonable space location request. We can make no promises.

The show is held inside and outside and a display booth must withstand the elements.

No refunds due to bad weather.

FOR COMMITTEE USE ONLY

Check # _____

Rec'd Date _____

Booth Amt. _____

Permit Amt. _____

Booth # _____

Notes _____
